

**Minutes of the Macon County Mental Health Board  
December 14, 2023, 5:30 p.m.  
141 S. Main St., Suite 601**

Board Members Present: Ms. Arnold, Ms. Hawkins, Ms. Cori, Ms. Dunn,  
Mr. Rathnow, Ms. Featherstone, Mr. Entler

Board Members Absent: Mr. Johnson, Mr. Smith

Staff Members Present: Mr. Macken, Ms. Shoemaker, Ms. Tangney, Ms. Hunt,  
Ms. Hosier

Guests Present: Ms. Mary Garrison, HBHC

**Call to Order**

Ms. Arnold called the meeting to order at 5:28 p.m. Ms. Tangney recorded the minutes. A quorum was present.

**Public Comment(s)**

No public comment(s).

**Approval of Minutes**

- 1.0 Ms. Arnold presented the minutes of the October 19, 2023 Board meeting, asking the Board for any changes or comments.

**Board Action:** (Motion-Ms. Hawkins; Second-Ms. Dunn) “To accept the minutes for the October 19, 2023 Board Meeting.” (Ayes-7, Nays-0) Motion passed.

**Amendment to By-Laws**

- 2.0 A change to the Board officers was proposed

**Article V**

**Officers**

**SECTION I - Officers and Their Election**

1. The officers of the BOARD shall include a president, vice-president and secretary/treasurer.
2. The officers shall be elected annually at the June meeting and assume office July 1. Officers shall not be permitted to serve in the same office for more than four consecutive years.

#### SECTION IV - Duties of the Secretary/Treasurer

The Secretary/Treasurer shall serve as secretary to the Executive Committee. Also, in the absence of the President and Vice-President, the Secretary/Treasurer shall assume the duties of the President.

**Board Action:** (Motion-Mr. Entler; Second-Ms. Featherstone) “To approve the proposed amendment to Article V Section I-Officers and their Election and Section IV – Duties of the Secretary/Treasurer to be effective July 1, 2024” (Ayes-7, Nays-0) Motion passed.

#### Budget & Finance Reports

##### **Finances**

3.1-3.3 Ms. Shoemaker discussed with the Board the financial reports, budget summary and investment report answering questions and comments.

**Board Action:** n/a

#### Provider Presentation

Ms. Mary Garrison of Heritage Behavioral Health Center (HBHC), spoke with the Board regarding the possible relocation of Heritage. Ms. Garrison explained the increasing need for services and diminishing number of resources for communities. In order to meet the increased need, Heritage has increased and expanded the scope of services provided and would like to offer their services to the community in one location. This would make it easier for people who receive multiple services. A location large enough to meet this need is on North Water Street, in the area formerly known as the Northgate Shopping Center. Ms. Garrison stressed that no decisions have been taken to commit to any specific location at this time.

**Board Action:** n/a

Mr. Entler left the meeting at 6:55pm.

#### Personnel Handbook – Federal Mandated Change

4.0 Ms. Hunt discussed with the Board the update to our Personnel Handbook due to the Paid Leave for All Workers Act recently signed into law to be effective January 1, 2024. Pro-rated paid leave will be implemented for part time staff and the personnel handbook will be updated to reflect this change.

**Board Action:** n/a

### **Calendar Year 2024 Board Meeting Schedule**

5.0 The meeting schedule for 2024 was reviewed by the Board.

**Board Action:** n/a

### **Director's Report**

6.0 Mr. Macken updated the Board on the near completion of Carrie Lane. Once completed the Board will be invited to tour the facility before the tenants take occupancy. Mr. Macken also discussed the State's proposed rate changes for Direct Services.

The meeting adjourned at 6:17 p.m.