

**Minutes of the Macon County Mental Health Board
August 15, 2019, 5:30 p.m.
132 S. Water St., Suite 604**

Board Members Present: Ms. Little, Mr. Rathnow, Ms. Dunn, Ms. Arnold,
Ms. Hawkins, Mr. Smith, Mr. McRae,
Mr. Johnson

Board Members Absent: Mr. Clevenger

Staff Members Present: Mr. Macken, Ms. Shoemaker, Ms. Farmer, Mr. Pansch,
Ms. Roettger

Guests Present: Ms. Clevenger, Ms. Diaz, Ms. McClimon, Ms. Slead

Call to Order

Ms. Little called the meeting to order at 5:33 p.m. Ms. Roettger recorded the minutes.
A quorum was present.

Public Comment(s)

No public comment(s).

Provider Presentation

Ms. Clevenger, Ms. Diaz, Ms. McClimon, and Ms. Slead of Heritage Behavioral Health Center, gave a presentation of their various Board funded programs. They described the services offered to members of the community and expressed their appreciation for the Board's continued support and funding. Ms. Clevenger, Ms. Diaz, Ms. McClimon, and Ms. Slead left at 6:02 p.m.

Introduction

Mr. Johnson introduced new Board member Mr. Jerry Johnson to the Board and staff.

Approval of Minutes

1.0 Ms. Little presented the minutes of the June 20, 2019 Board meeting, asking the Board for any changes or comments.

Board Action: (Ms. Dunn/Ms. Hawkins) "To accept the minutes for the June 20, 2019 Board Meeting." (Ayes=8, Nays=0) Motion carried.

Executive Committee – prior to Board meeting

Executive Director Performance

Evaluation/Compensation

- 2.0 Ms. Little discussed with the Board the results of the executive director's annual evaluation. A compilation of the evaluation results from the staff leadership team and the full-Board shows Mr. Macken continues to meet or exceed several areas of performance requirements. Ms. Little noted that the two percent increase previously approved in the current budget will be granted retroactively.

Board Action: n/a

Budget & Finance Reports

Finance

- 3.0 Ms. Little asked Ms. Shoemaker to review with the Board the financial statements and reports, the budget summary, and the investment report inviting questions and/or comments.

Annual Risk Assessment Report

- 4.0 The Risk Assessment Report will now be presented to the Board annually at the beginning of the new fiscal year. Ms. Roettger reviewed with the Board the updated Risk Assessment timeline of action items originally approved by the Board in February 2018, Ensuring items needing further attention are being addressed in a timely and thorough manner.

Board Action: n/a

Annual Compliance Report

- 5.0 The Compliance Report will now be presented to the Board annually at the beginning of the new fiscal year. Ms. Roettger, in her new role of Human Resources & Office Administrator and under the guidance of Ray Batman, will be assuming the position of Compliance Officer for the Macon County Mental Health Board. Ray Batman, who previously acted as the Compliance Officer, has been shifted to other projects in his role as Consultant and will be available as needed for compliance-related matters. Ms. Roettger reviewed with the Board that there have been no Mental Health Board compliance issues since the last report given in February, while residential has experienced one compliance issue.

Board Action: n/a

Mr. McRae left the meeting at 6:38 p.m.

Director's Report

- 6.0 Mr. Macken updated the Board on the status of FY20 Contracts, the Juvenile Redeploy Grant, the status of the Opioid Task Force goals, and the Illinois Children's Healthcare Foundation Grant's progress. Mr. Macken also discussed with the Board the progress of the Needs Identification document and the upcoming CFC audit to be conducted by IDHS.

Board Action: n/a

The meeting adjourned at 7:00 p.m.