

**Minutes of the Macon County Mental Health Board
March 26, 2018, 5:30 p.m.
132 S. Water St., Suite 604**

Board Members Present: Mr. McRae, Mr. Rathnow, Ms. Hawkins, Mr. Alpi,
Mr. Smith, Mr. Clevenger, Ms. Dunn, Ms. Arnold

Board Members Absent: Ms. Little

Staff Members Present: Mr. Macken, Ms. Shoemaker, Ms. Floyd, Mr. O'Sullivan,
Ms. Roettger, Ms. Tangney

Guests Present: Mr. Batman

Call to Order

Mr. McRae called the meeting to order at 5:32 p.m. Ms. Tangney recorded the minutes.
A quorum was present.

Public Comment(s)

No public comment(s).

Approval of Minutes

- 1.0 Mr. McRae presented the minutes of the February 26, 2018 Board meeting, asking the Board for any changes or comments.

Board Action: (Mr. Smith/Ms. Arnold) "To accept the minutes for the February 26, 2018 Board Meeting." (Ayes=8, Nays=0) Motion carried.

Executive Committee – prior to Board meeting

Executive Director Performance Evaluation/Compensation

- 2.1 Mr. McRae discussed with the Board the results of the executive director's six-month evaluation. A compilation of the evaluation results showed Board members found Mr. Macken meets or exceeds several areas of performance requirements. The Board noted their satisfaction with Mr. Macken's working relationship with community leaders as well as his participation on several steering committees within the community. The Board also values Mr. Macken's knowledge and understanding of current assessment and treatment of mental health issues.

Board Action: (Ms. Arnold/Ms. Hawkins) "To approve a \$5,000 salary increase for Executive Director, Mr. Timothy Macken." (Ayes=8, Nays=0) Motion carried.

Budget & Finance Reports

Finances

- 3.1-3.5 Mr. McRae asked Mr. Macken to lead this discussion. Mr. Macken briefly discussed the financial statements and reports inviting questions and/or comments.

Board Action: n/a

Amend Law Enforcement Center Funds Reallocation

- 4.0 Mr. Macken explained to the Board the amendment to the Law Enforcement Center reallocation for the final two months of FY18 will be the remaining contract funds.

Board Action: (Ms. Arnold/Mr. Rathnow) “To approve a contract with the Sheriff’s Office for the Law Enforcement Center program for the final two months of FY18, reallocating the remaining contract funds at the end of the existing Law Enforcement Center contract with Heritage Behavioral Health Center at the end of April 2018 and the development of a new contract with the Sheriff’s Office for fiscal year 2019 with the expectation that there is no lapse in services for the remainder of fiscal year 2018.” (Ayes=8, Nays=0) Motion carried.

Director’s Report

- 5.0 Mr. Macken discussed the status of the Sheriff’s Opioid Task Force as well as the retirement of Webster Cantrell Hall’s executive director Mr. Martin Harris. Mr. Macken explained he had sent Requests for Information (RFI’s) to six provider organizations that have had consecutive years of lapsing funds. Mr. Macken will be meeting with the organizations to discuss their needs and plans to prevent future lapses.

Board Action: n/a

The meeting adjourned at 6:05 p.m.